

VIKING SAFETY BOARD – ISO 45001:2018

Occupational Health & Safety Policy

Viking Reinforcing Ltd. is committed to providing a safe and healthy workplace for all employees, contractors, and visitors.

We are committed to:

- Eliminate hazards and reduce occupational health and safety risks
- 🛡️ Prevent workplace injuries and occupational illness
- 🔧 Provide safe equipment, tools, and working conditions
- 👷 Ensure workers receive proper training, supervision, and instruction
- 🗣️ Consult and involve workers in health and safety decisions
- 📋 Comply with WorkSafeBC regulations and all applicable legislation
- 🔄 Continually improve our Occupational Health & Safety Management System

Worker Responsibilities

Health and safety is a shared responsibility of management, supervisors, and workers.

All workers are expected to:

- Follow company safety procedures and safe work practices
- Use required personal protective equipment (PPE)
- Report hazards, incidents, near misses, and unsafe conditions immediately
- Participate in workplace safety programs, training, and meetings

Safety is everyone's responsibility.

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Worker Rights

Workers have the right to a safe workplace under the Workers Compensation Act and WorkSafeBC Occupational Health and Safety Regulation.

Workers have the right to:

- 🚫 Know workplace hazards
Workers must be informed of workplace hazards and safe work procedures.
- 🗣️ Participate in workplace health and safety decisions
Workers have the right to participate in safety programs, safety meetings, and workplace safety improvements.
- 🛑 Refuse unsafe work
Workers have the right to refuse work they believe is unsafe without fear of reprisal.

Workers are encouraged to report safety concerns and participate in improving workplace safety.

Report safety concerns to your supervisor or safety representative immediately.

Reference:
Workers Compensation Act
WorkSafeBC Occupational Health and Safety Regulation

Hazard Reporting

! See a Hazard, Report a Hazard !

Hazards must be reported immediately to prevent injury, damage, or environmental incidents.

Examples of Hazards

- 🔪 Pinch points on equipment
- 🚚 Mobile equipment or forklift traffic
- 📦 Unstable or improperly stacked rebar bundles
- 🔧 Hydraulic or oil leaks from machinery
- 👤 Slips, trips, and uneven ground hazards

Worker Actions

- 🚨 Notify your supervisor immediately
- 🗣️ Warn nearby workers if a hazard exists
- 🛑 Stop work if conditions are unsafe
- 📋 Complete a hazard report form

Prompt reporting allows hazards to be assessed and corrected before incidents occur.

Reference:
FORM-OHS-01 – Hazard / Near Miss Report Form
FORM-OHS-06 – Hazard Assessment Form

Incident Reporting

🚨 ALL INCIDENTS MUST BE REPORTED IMMEDIATELY

Prompt reporting helps prevent future injuries and improves workplace safety.

Report the Following

- 👤 Injuries or medical incidents
- 🚗 Near misses (events that could have caused injury or damage)
- 🔧 Property or equipment damage
- 🌫️ Environmental spills or releases

Worker Actions

- 🚨 Notify your supervisor immediately
- 🛑 Stop work if the situation remains unsafe
- 🗣️ Warn nearby workers if a hazard exists
- 📋 Complete an incident report form

Prompt reporting ensures incidents are investigated and corrective actions are implemented.

Reference

FORM-OHS-02 – Incident Report Form
FORM-OHS-04 – Incident Investigation Report

Mandatory Personal Protective Equipment (PPE)

📋 MANDATORY PPE – FABRICATION YARD

All workers must wear the required personal protective equipment when working in the yard or near fabrication operations.

Required PPE

- 👢 CSA-approved safety boots
- 👕 High-visibility vest or clothing
- 👓 Safety glasses with side protection
- 🧤 Cut-resistant gloves
- 👒 Hard hat where overhead hazards exist (Loading/Unloading truck)

Worker Responsibility

- Inspect PPE before use
- Wear required PPE at all times in designated areas
- Replace damaged or defective PPE immediately

Failure to wear required PPE may result in removal from the work area or disciplinary action.

Reference

OHS-DOC-00-1 – Occupational Health & Safety Management System Manual
Section 2.8 – Personal Protective Equipment (PPE) Program

Safety Suggestions & Hazard Reporting

💡 SAFETY SUGGESTIONS

Workers are encouraged to contribute ideas that improve workplace safety and help prevent incidents.

Safety suggestions may include:

- 🔍 Identifying new hazards or unsafe conditions
- 🔧 Improving equipment safety or procedures
- 💡 Suggestions to improve safe work practices
- 🏠 Ideas to improve housekeeping or yard organization

How to Submit a Suggestion

- 📄 Write your suggestion and place it on the RED OFFICE DESK
- 🗣️ Speak directly with your supervisor or safety representative
- 🗣️ Raise the idea during toolbox talks or safety meetings

All suggestions will be reviewed and considered as part of Viking Reinforcing's continual improvement process.

Worker Participation

Worker input is essential to maintaining a safe workplace and improving the Occupational Health & Safety Management System.

Reference

LOG-OHS-04 – Safety Meeting Log
OHS-DOC-00-1 – Occupational Health & Safety Management System Manual

Safety Performance

📊 SAFETY PERFORMANCE

Tracking safety performance helps measure progress and maintain a safe workplace.

Current Safety Statistics

📅 Days Since Last Lost Time Injury

----- DAYS

📊 Near Miss Reports This Month

📊 Hazards Reported This Month

Safety Goal

🚫 ZERO WORKPLACE INJURIES

Every worker has a role in maintaining a safe workplace.

Remember

- 🛑 Report hazards immediately
- 🗣️ Participate in safety meetings
- 🔧 Follow safe work procedures

Safety is everyone's responsibility.

Workplace Inspections

🔍 WORKPLACE SAFETY INSPECTIONS

Routine inspections are conducted to ensure hazards are identified, reported, and corrected before incidents occur.

Regular inspections help maintain a safe workplace and support compliance with WorkSafeBC Occupational Health and Safety Regulations and the Viking Reinforcing Occupational Health & Safety Management System.

Inspection Areas

- 🏭 Fabrication equipment and machinery
- 🚚 Forklifts, telehandlers, and mobile equipment
- 📦 Material storage areas and rebar bundles
- 🏗️ Construction site activities and work areas
- 🏠 General yard conditions including walkways, trip hazards, and housekeeping

Worker Responsibilities

- 🚨 Participate in workplace inspections when requested
- 🗣️ Report hazards identified during inspections
- 🔧 Correct minor hazards immediately if safe to do so
- 📋 Record inspection findings and corrective actions

Purpose of Inspections

Regular inspections help:

- ✓ Identify hazards before incidents occur
- ✓ Verify safe work practices are being followed
- ✓ Maintain safe equipment and work environments
- ✓ Support continual improvement of workplace safety

Reference

LOG-OHS-01 – Workplace Inspection Log
OHS-DOC-00-1 – Occupational Health & Safety Management System Manual

Safety Meetings

🗣️ WORKPLACE SAFETY MEETINGS

Regular safety meetings help ensure hazards are discussed, safety concerns are addressed, and workers participate in improving workplace health and safety.

Safety meetings support communication, hazard awareness, and continual improvement of the Viking Reinforcing Occupational Health & Safety Management System.

Worker Participation

Workers are encouraged to participate in:

- 🗣️ Toolbox talks and safety briefings
- 🗣️ Hazard identification and safety discussions
- 💡 Safety improvement ideas and suggestions
- 🔍 Workplace inspections and hazard reviews

Purpose of Safety Meetings

Safety meetings help:

- ✓ Communicate workplace hazards and safety alerts
- ✓ Review incidents, near misses, and lessons learned
- ✓ Reinforce safe work practices and procedures
- ✓ Encourage worker participation in safety decisions

Worker Responsibilities

- 🚨 Attend scheduled safety meetings and toolbox talks
- 🗣️ Report hazards, near misses, and safety concerns
- 🗣️ Participate in discussions to improve workplace safety

Reference

LOG-OHS-04 – Safety Meeting Log
OHS-DOC-00-1 – Occupational Health & Safety Management System Manual

Emergency Response

🚨 EMERGENCY RESPONSE PROCEDURES

In the event of an emergency, workers must act quickly to protect themselves and others and notify emergency responders.

All emergencies must be reported immediately and handled according to Viking Reinforcing emergency procedures.

Types of Emergencies

- 👤 Medical emergency or serious injury
- 🔥 Fire or explosion
- 🧪 Chemical or hazardous material spill
- 🌫️ Gas leak or hazardous atmosphere
- 🚨 Any situation posing immediate danger to workers or the environment

Worker Actions

- 📞 Call 911 immediately in a life-threatening emergency
- 🗣️ Notify your supervisor or site safety representative
- 🛑 Stop work and move to a safe location
- 🗣️ Warn nearby workers and follow site emergency procedures
- 📍 Report to the designated muster point if evacuation is required

Emergency Preparedness

Workers must be familiar with:

- ✓ Emergency contact numbers
- ✓ Evacuation routes and muster locations
- ✓ First aid locations and trained attendants
- ✓ Spill response equipment and procedures

Reference

OHS-DOC-00-1 – Occupational Health & Safety Management System Manual
Section 2.17 – Emergency Preparedness and Response Procedure

First Aid

👤 FIRST AID & MEDICAL RESPONSE

First aid attendants are available onsite to provide immediate assistance in the event of a workplace injury or medical emergency.

Prompt first aid treatment helps reduce the severity of injuries and ensures appropriate medical care.

First Aid Locations

First Aid Kits are located at:

- 🏠 Lunchroom
- 🏭 Shop / fabrication area
- 🚨 Designated emergency response stations

Worker Responsibilities

- 🚨 Report all injuries and medical incidents immediately
 - 🗣️ Notify a first aid attendant or supervisor
 - 🛑 Stop work if an injury or medical emergency occurs
 - 📋 Ensure the incident is recorded and reported according to company procedures
- Prompt reporting ensures proper treatment and investigation of workplace injuries.

Emergency Contact

📞 Call 911 for serious injuries or life-threatening emergencies

Follow site emergency procedures and notify supervision immediately.

Reference

WorkSafeBC Occupational Health & Safety Regulation – First Aid Requirements
OHS-DOC-00-1 – Occupational Health & Safety Management System Manual

