



Construction Site Housekeeping Procedure

Viking Reinforcing Ltd. – Construction Site Operational Procedure
Housekeeping, Debris Control, and Trip Hazard Prevention on Construction Sites
Applicable to All Viking Reinforcing Field Operations – British Columbia

Document Control

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Activity	Construction Site Housekeeping
Applicable Standard	ISO 45001:2018 Clause 8.1 – Operational Control
Jurisdiction	WorkSafeBC Occupational Health & Safety Regulation
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1. Purpose

This procedure establishes housekeeping requirements for Viking Reinforcing workers on construction sites. Effective housekeeping reduces trip hazards, prevents injuries from sharp materials such as tie wire, and ensures safe movement of workers and equipment.

2. Scope

This procedure applies to all Viking Reinforcing employees performing reinforcing steel installation and related work activities on construction sites.

3. Roles and Responsibilities

VP Production – Chad Cowan

- Ensures adequate resources are available to maintain safe work environments.

Chief Safety Officer – Dan Ansell

- Monitors housekeeping compliance during inspections.

Foreman – Danny L'Heureux



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- Ensures crews maintain clean work areas throughout the workday.

Crew Members

- Keep work areas free of debris and report hazards.

4. Required Personal Protective Equipment

Workers performing housekeeping activities must wear:

- Hard hat
- Safety glasses
- Cut-resistant gloves
- High visibility clothing
- CSA-approved safety boots

5. Housekeeping Hazards

Common housekeeping hazards on construction sites include:

- Loose tie wire causing puncture hazards
- Scrap rebar pieces creating trip hazards
- Packaging materials obstructing walkways
- Debris near access routes
- Slippery surfaces due to mud or water

6. Housekeeping Requirements

Workers must follow these housekeeping practices:

1. Remove scrap steel and tie wire regularly.
2. Maintain clear walkways and access routes.
3. Store tools and materials in designated areas.
4. Dispose of debris in approved waste containers.
5. Ensure work areas are safe before leaving the site.

7. Coordination with Other Trades

Housekeeping activities must be coordinated with other trades and the general contractor to prevent debris accumulation and maintain safe work conditions.

8. Housekeeping Inspections

Supervisors must conduct periodic inspections to ensure housekeeping standards are maintained. Inspection findings should be recorded during safety inspections.



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9. Prohibited Practices

The following practices are prohibited:

- Leaving tie wire ends exposed
- Blocking walkways or access points
- Allowing scrap steel to accumulate
- Ignoring trip hazards.

10. Emergency Procedures

If a housekeeping hazard causes an incident:

1. Stop work immediately.
2. Secure the area.
3. Provide first aid if necessary.
4. Report the incident using FORM-OHS-02 – Incident Report Form.

11. Records and Documentation

FORM-OHS-02 – Incident Report Form

FORM-OHS-06 – Hazard Assessment Form

LOG-OHS-04 – Safety Meeting Log

REGISTER-OHS-02 – Corrective Action Register

12. Continuous Improvement

Housekeeping issues, near misses, and worker feedback will be reviewed during safety meetings to improve housekeeping practices on construction sites.