



Lockout / Tagout Procedure

Viking Reinforcing Ltd. – Rebar Fabrication Yard and Reinforcing Steel Placement Operations (Parksville, BC)

Document Control

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Standard	ISO 45001:2018 Clause 8.1 – Operational Control
Regulatory Reference	WorkSafeBC OHS Regulation – Lockout
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1. Purpose

This procedure establishes the requirements for controlling hazardous energy during maintenance, servicing, or repair of equipment used in Viking Reinforcing fabrication yard operations.

2. Scope

This procedure applies to all Viking Reinforcing equipment including hydraulic rebar shears, benders, forklifts, telehandlers, and other powered equipment requiring servicing or repair.

3. Definitions

Term	Definition
Lockout	Placement of a lock on an energy isolation device to prevent operation.
Tagout	Placement of a tag indicating equipment must not be operated.
Energy Isolation Device	A mechanical device that prevents energy transmission.



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4. Responsibilities

Director of Maintenance (Sean Vetra)

- Oversees lockout procedures for equipment maintenance.

Chief Safety Officer (Dan Ansell)

- Ensures lockout procedures comply with safety requirements.

Supervisors

- Verify lockout procedures are followed before maintenance begins.

Workers

- Follow lockout requirements and never operate locked equipment.

5. Equipment Requiring Lockout

Typical equipment requiring lockout may include:

- RMS 611 Hydraulic Shear
- RMS 411 Hydraulic Shear
- Schnell BarWiser 22 Bender
- Big Blue HD42A Bender
- RMS Bender 11
- Forklifts and Telehandlers
- Electrical panels or powered equipment

6. Lockout Procedure

1. Identify all energy sources.
2. Shut down equipment following normal procedures.
3. Isolate the energy source using the appropriate device.
4. Apply lockout device and tag.
5. Verify isolation by attempting to start equipment.
6. Perform maintenance work safely.

7. Removal of Lockout

Lockout devices may only be removed by the person who installed them. Equipment must be inspected and confirmed safe before being returned to service.

8. Records and Documentation

FORM-OHS-13 – Lockout / Tagout Record

FORM-OHS-12 – Equipment Pre-Use Inspection Form

REGISTER-OHS-02 – Corrective Action Register



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9. Continuous Improvement

Lockout procedures will be reviewed periodically to ensure hazardous energy is properly controlled during maintenance activities.