



# Emergency Medical Response Procedure

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Viking Reinforcing Ltd. – Rebar Fabrication Yard and Reinforcing Steel Placement Operations (Parksville, BC)

## Document Control

Document Number	SOP-OHS-13
Standard	ISO 45001:2018 Clause 8.2 – Emergency Preparedness and Response
Regulatory Reference	WorkSafeBC Occupational Health and Safety Regulation – First Aid
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## 1. Purpose

This procedure establishes the process used by Viking Reinforcing Ltd. to respond to workplace injuries or medical emergencies in order to ensure prompt treatment, stabilization of injured workers, and coordination with emergency medical services.

## 2. Scope

This procedure applies to all Viking Reinforcing operations including fabrication yard activities, equipment operations, material handling areas, and construction sites where reinforcing steel installation is performed.

## 3. Definitions

Term	Definition
First Aid	Immediate care provided to an injured worker before professional medical treatment.
Medical Emergency	A serious injury or illness requiring urgent medical attention.
First Aid Attendant	A trained worker certified to provide workplace



## SOP-OHS-13 – Emergency Medical Response Procedure first aid.

### 4. Responsibilities

Chief Safety Officer (Dan Ansell)

- Ensures first aid requirements are met.

Superintendent (Thomas Gabinet)

- Coordinates emergency response at construction sites.

Yard Foreman (Matt Warawa)

- Ensures first aid equipment is available in the fabrication yard.

First Aid Attendants

- Provide immediate treatment to injured workers.

Workers

- Report injuries immediately and assist in emergency response if required.

### 5. Medical Emergency Response Procedure

1. Stop work immediately.
2. Notify a supervisor or first aid attendant.
3. Provide first aid treatment if trained.
4. Call emergency services (911) if required.
5. Secure the area to prevent further injury.
6. Provide emergency responders with relevant information.

### 6. Transportation to Medical Facility

If medical treatment is required beyond first aid, injured workers may be transported to a medical facility or hospital. Transportation must be arranged safely and promptly.

### 7. First Aid Equipment

First aid equipment maintained at Viking Reinforcing sites may include:

- First aid kits
- Stretchers
- Eye wash stations
- Emergency response carts

Equipment must be inspected regularly using FORM-OHS-09 – First Aid Kit Inspection Checklist.



## **SOP-OHS-13 – Emergency Medical Response Procedure**

### **8. Incident Reporting**

All injuries and medical incidents must be documented using FORM-OHS-02 – Incident Report Form and FORM-OHS-03 – First Aid Treatment Report.

### **9. Records and Documentation**

FORM-OHS-03 – First Aid Treatment Report

FORM-OHS-02 – Incident Report Form

FORM-OHS-09 – First Aid Kit Inspection Checklist

REGISTER-OHS-02 – Corrective Action Register

### **10. Continuous Improvement**

Medical incidents will be reviewed during incident investigations and management review meetings to improve emergency response procedures.